



Dear Parents or Carers

**RE: CONSENT FORM FOR PHOTOGRAPHY AND IMAGES OF CHILDREN**

During your child's life at Woodham Academy we may wish to take photographs of activities that involve your child. The photographs may be used for displays, publications and on our web-site, by the Local Education Authority or by local newspapers.

Photography or filming will only take place with the permission of the Headteacher, and under appropriate supervision. When filming or photography is carried out by the news media, children will only be named if there is a particular reason to do so (e.g. they have won a prize), and home addresses will never be given out. Images that might cause embarrassment or distress will not be used nor will images be associated with material on issues that are sensitive.

Before publishing any photographs of your child, we need your permission. **Please answer the questions on the attached form and return it to your child's tutor.** You can ask to see images of your child held by the school. You may withdraw your consent at any time by contacting Mrs Taylor.

If you wish to attend establishment functions and take photographs of your and other people's children, please take appropriate images, be sensitive to other people and try not to interrupt or disrupt concerts, performances and events.

Yours faithfully

Mr A Bell  
Headteacher