

WOODHAM ACADEMY

ROLE DESCRIPTION – COMMUNITY GOVERNOR

Status: Voluntary Unpaid

Commitment: Attendance at Governing Body Meetings (each term)
Membership and attendance of scheduled Committee/ ad hoc meetings (each term)
Completion of agreed programme of CPD

Responsible to: Chair of Governors

Context of the Role

Schools need and benefit from a broad range of professional knowledge on their Governing Board and Governors form a significant contribution to the membership of the Board.

As a Governor you will be expected to utilise your own experience of education coupled with your professional skills to inform conversations and decision making within a Board-level environment.

You will make an ongoing contribution to education and the broader community in supporting and challenging the school through:

- Developing and utilising your skills in a board-level environment
- Making a valuable contribution to education and your community
- Supporting and challenging the school so that it improves for pupils and staff
- Bringing your unique experiences, perspectives and insights into decision-making in the interests of the school community

KEY RESPONSIBILITIES

The Governing Board provides strategic leadership and accountability in schools and has three key functions:

- To oversee the financial performance of the school and making sure its money is well spent
- To hold the headteacher to account for the educational performance of the school and its pupils
- To ensure clarity of vision, ethos and strategic direction Governors or trustees set the aims and objectives for the school or group of schools and set the policies and targets for achieving those aims and objectives.

The Governing Board monitor and evaluate the progress the school is making and act as a source of challenge and support to the headteacher through the following actions:

- Appointing and performance reviewing the Head Teacher and Senior Leaders, including making informed decisions on matters relating to pay
- Managing budgets and making informed decision on how money is spent
- Engaging with pupils, staff, parents and the school community
- Through Panel membership making decisions about sensitive and contentious issues such as pupil exclusions and staff disciplinary
- Addressing a range of education issues within the school including disadvantaged pupils, pupils with special needs, staff workload and teacher recruitment
- Scrutinising data and supporting evidence to enable constructive and sometimes challenging discussion and debate

Woodham Academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.

The post is subject to enhanced disclosure, the successful applicant will be subject to relevant vetting checks before an offer of appointment is made.

Signed Date.....